

# MHCGB & AMHCGB Privacy Policy

## Our contact details

Name: MHCGB

Address: Newclose Farm, Calf Fallow Lane, Norton, Stockton on Tees.  
TS20 1PQ

Phone Number: 07976852634

E-mail: [mhcgb.registrar@gmail.com](mailto:mhcgb.registrar@gmail.com)

Website: [mhcgb.co.uk](http://mhcgb.co.uk)

## The type of personal information we collect

We currently collect and process the following information:

- Personal identifiers, contact details including your name, home address, email address & telephone number

## How we get the personal information and why we have it

Most of the personal information we process is provided to us directly by you for one of the following reasons:

- To contact you regarding MHCGB events and your horse registration.

We use the information that you have given us in order to advise you of upcoming events and miniature horse related activities.

We may share this information with Central Equine Database (CED) & Equicensus.

Under the General Data Protection Regulation (GDPR), the lawful bases we rely on for processing this information are:

**(a) Your consent. You are able to remove your consent at any time. You can do this by contacting [www.equicensus.com](http://www.equicensus.com), [www.equineregister.co.uk](http://www.equineregister.co.uk)**

**(b) We have a contractual obligation.**

**(c) We have a legal obligation.**

**(d) We have a vital interest.**

**(e) We need it to perform a public task.**

**(f) We have a legitimate interest.**

## How we store your personal information

Your information is securely stored within [www.equicensus.com](http://www.equicensus.com) for horse registration and the secretary's office address for memberships.  
28 Whitburn Road, Cleadon, Tyne & Wear.

We keep membership information for one year. We will then dispose your information by shredding. Horse ownership information is kept as long as that horse remains your property.

## Your data protection rights

Under data protection law, you have rights including:

**Your right of access** - You have the right to ask us for copies of your personal information.

**Your right to rectification** - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

**Your right to erasure** - You have the right to ask us to erase your personal information in certain circumstances.

**Your right to restriction of processing** - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

**Your right to object to processing** - You have the the right to object to the processing of your personal information in certain circumstances.

**Your right to data portability** - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at [mhcgb.registrar@gmail.com](mailto:mhcgb.registrar@gmail.com) if you wish to make a request.

## **How to complain**

If you have any concerns about our use of your personal information, you can make a complaint to us at [mhcgbr.registrar@gmail.com](mailto:mhcgbr.registrar@gmail.com).

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>